

# Attendance card

## Mattioli Woods plc - Annual General Meeting

### Attendance card: holders of ordinary shares

Annual General Meeting on 15 October 2015 at the offices of Mattioli Woods, MW House, 1 Penman Way, Grove Park, Enderby, Leicester, LE19 1SY at 10.00am. GMT ("AGM").

If you are attending the Meeting please sign this card, and return it to Mattioli Woods, MW House, 1 Penman Way, Grove Park, Enderby, Leicester, LE19 1SY prior to the AGM.

If you have appointed a person other than the Chairman of the AGM to attend on your behalf, both you and your proxy must sign this card.

Name

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Address

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Signature of Shareholder

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Signature of Proxy

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### Directions

#### By Car - From the North

1. Leave the M1 at J21 and head towards Leicester.
2. Keep to the left hand lane and take the first slip road towards the A563.
3. The road will bend round sharply and as you approach the next roundabout take the left slip road onto the A563.
4. Immediately move into the second lane and you will see Grove Park Business Park on your right.
5. Approaching the traffic lights take the right hand slip road to take you into the business park but remain in the left hand lane.
6. On entering Grove Park (there is a large sign and monument clearly marked), take the first left.
7. The entrance is on your right. There is clear signage on the building. Please follow the sign to reception.

#### By Car - From the South

1. Leave the M1 at J21 taking the M69 / A5460 exit to Coventry / Leicester.
2. At the roundabout take the 3rd exit onto A5460.
3. Move into the left hand lane and take the first slip road towards the A563.
4. Follow directions as above from point 3.

There is free on-site parking.

#### By Train

The two nearest rail stations are Leicester (5 miles), which is the main line or there is a local line station at Narborough (3 miles).

## Form of Proxy

### Mattioli Woods plc – Annual General Meeting

Company Number: 3140521

For use at the Annual General Meeting of Mattioli Woods plc (the "Company") to be held at the offices of Mattioli Woods, MW House, 1 Penman Way, Grove Park, Enderby, Leicester, LE19 1SY at 10.00am on 15 October 2015.

**Before completing this form, please read the explanatory notes overleaf.**  
 (please complete in capitals)

I/We\* of being a member/members\* of the Company hereby appoint the Chairman of the meeting or (see note 3)

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as my/our\* proxy to attend, speak and vote on my/our behalf at the Annual General Meeting of the Company to be held at 10.00am on 15 October 2015 at MW House, 1 Penman Way, Grove Park, Enderby, Leicester, LE19 1SY and at any adjournment of the meeting.

I/We\* direct my/our\* proxy to vote on the following resolutions as I/we\* have indicated by marking the appropriate box with an 'X'. If no indication is given, my/our\* proxy will vote or abstain from voting at his/her\* discretion and I/we\* authorise my/our\* proxy to vote (or abstain from voting) as he/ she\* thinks fit in relation to any other matter which is properly put before the meeting (including any resolution to adjourn the meeting or to amend any resolution proposed at the meeting).

(\*delete as applicable) (\*\*number of shares proxy appointed over, please refer to notes 1 and 4)

(indicate with an "X" in the boxes below)

Resolutions	For	Against	Vote withheld
<b>Ordinary Resolutions</b>			
1. Adoption of Annual Report and Accounts			
2. Re-election of Ian Mattioli			
3. Re-election of Joanne Lake			
4. Re-election of John Redpath			
5. Re-appointment of auditors			
6. Grant directors authority to determine the auditors' remuneration			
7. Approval of final dividend			
8. Grant directors authority to allot equity securities			
<b>Special Resolution</b>			
9. Dis-application of pre-emption rights on allotment of shares			

**PLEASE SIGN WHERE INDICATED AND THEN COMPLETE THE REQUESTED DETAILS BELOW IN BLOCK CAPITALS**

Signature of shareholder or duly authorised officer of corporate shareholder  
 (as applicable)

Date

Print name of signatory

**Notes:**

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the annual general meeting of the Company. You can only appoint a proxy using the procedures set out in these notes. If the proxy is being appointed in relation to less than your full voting entitlement, please enter in the box next to the proxy holder's name [see reverse] the number of shares in relation to which they are authorised to act as your proxy.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint as your proxy a person other than the Chairman of the meeting, insert their full name in the box. If you sign and return this Form of Proxy with no name inserted in the box, the Chairman of the meeting will be deemed to be your proxy. If you wish to appoint the Chairman of the meeting as your proxy you do not need to add any other name or amend this Form of Proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chairman and give them the relevant instructions directly.
4. You may appoint more than one proxy provided each proxy is appointed to exercise rights attached to different shares. You may not appoint more than one proxy to exercise rights attached to any one share. To appoint more than one proxy, contact the Company's Registrars, Capita Asset Services at PXS1, 34 Beckenham Road, Beckenham, BR3 4TU. Your proxy instruction form must specify the number of shares held by you in respect of which each such proxy is to vote.
5. To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. To abstain from voting on a resolution, select the relevant "Vote withheld" box. A vote withheld is not a vote in law, which means that the vote will not be counted in the calculation of votes for or against the resolution. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote [or abstain from voting] as he or she thinks fit in relation to any other matter which is put before the meeting [including any resolution to adjourn the meeting or to amend any resolution proposed at the meeting].
6. To appoint a proxy using this Form of Proxy, it must be:
  - completed and signed;
  - sent or delivered to the Company's Registrars, Capita Asset Services at PXS1, 34 Beckenham Road, Beckenham, BR3 4TU; and
  - received by Capita Asset Services no later than 10.00am on 13 October 2015 [being not less than 48 hours [excluding non-business days] before the time appointed for the holding of the meeting].
7. In the case of a member which is a company, this Form of Proxy must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
8. Any power of attorney or any other authority under which this Form of Proxy is signed [or a duly certified copy of such power or authority] must be included with the Form of Proxy.
9. CREST members who wish to appoint a proxy or proxies by using the CREST electronic proxy appointment service may do so by using the procedures described in the CREST Manual. CREST personal members or other CREST sponsored members and those CREST members who have appointed a voting service provider[s], should refer to their CREST sponsor or voting service provider[s], who will be able to take the appropriate action on their behalf. In order for a proxy appointment or instruction made by means of CREST to be valid, the appropriate CREST message (a "CREST Proxy Instruction") must be properly authenticated in accordance with Euroclear UK & Ireland Limited's specifications and must contain the information required for such instructions, as described in the CREST Manual. The message must be transmitted so as to be received by the Company's agent, Capita Asset Services [CREST Participant ID: RA10], no later than 10.00am on 13 October 2015 [being not less than 48 hours [excluding non-business days] before the time appointed for the holding of the meeting]. For this purpose, the time of receipt will be taken to be the time [as determined by the time stamp applied to the message by the CREST Application Host] from which the Company's agent is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST. CREST members and, where applicable, their CREST sponsors or voting service providers should note that Euroclear UK & Ireland Limited does not make available special procedures in CREST for any particular messages. Normal system timings and limitations will therefore apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take [or, if the CREST member is a CREST personal member or sponsored member or has appointed a voting service provider[s] to procure that his CREST sponsor or voting service provider[s] take[s]] such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting service providers are referred, in particular, to those sections of the CREST manual concerning practical limitations of the CREST system and timings. The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in Regulation 35[5] [a] of the Uncertificated Securities Regulations 2001 [as amended].
10. Pursuant to Regulation 41 of the Uncertificated Securities Regulations 2001, only shareholders registered in the register of members of the Company as at 6.00pm on 13 October 2015 [or in the event of any adjournment, at 6.00pm on the day which is two business days before the date fixed for the adjourned meeting] shall be entitled to attend and vote at the Annual General Meeting in respect of the number of shares registered in their name at such time. Changes to the register of members after the relevant times shall be disregarded in determining the rights of any person to attend and vote at the meeting.
11. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the Company's register of members in respect of the joint holding [the first-named being the most senior].
12. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
13. You may not use any electronic address provided in this Form of Proxy to communicate with the Company for any purposes other than those expressly stated.
14. Any alterations made to this Form of Proxy should be initialled.

Registered office: Mattioli Woods plc, MW House, 1 Penman Way, Grove Park, Enderby, Leicester, LE19 1SY.

www.mattioliwoods.com  
Registered in England No. 3140521

Business Reply Plus  
Licence Number  
RLUB-TBUX-EGUC



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